

**STEPP STABLES  
TRAILER PARKING REGISTRATION**

Print Form

Privacy Act Statement

**SORN NM05512-1**

**AUTHORITY:** 10 U.S.C. 5013, Secretary of the Navy; 10 U.S.C. 5041, Headquarters, Marine Corps; and E.O. 9397 (SSN).

**PRINCIPLE PURPOSE:** Provides a record of all personnel authorized to use recreation property and facilities at Marine Corps activities.

**ROUTINE USES:** The "Blanket Routine Uses" set forth at the beginning of the Marine Corps' compilation of systems of records notices apply to this system. A complete list of the applicable Routine Uses may be found in the authorizing SORN available at: <https://dpclid.defense.gov/Privacy/SORNSIndex/DOD-wide-SORN-Article-View/Article/570443/nm05512-1/>

**DISCLOSURE:** Disclosure of personal information is voluntary. However, if requested information is not provided, then trailer parking will not be provided.

**OWNER INFORMATION**

NAME (Last, First, Middle): \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY, STATE & ZIP CODE: \_\_\_\_\_

EMERGENCY NUMBER: \_\_\_\_\_  HOME  CELL

**TRAILER INFORMATION**

MAKE OF TRAILER: \_\_\_\_\_ MODEL NUMBER: \_\_\_\_\_

LICENSE PLATE NUMBER AND STATE: \_\_\_\_\_ COMPANY INSURED WITH: \_\_\_\_\_

TYPE (Check one):  BUMPER PULL  GOOSENECK  STOCK OTHER: \_\_\_\_\_

SIZE (Horse capacity/length in feet): \_\_\_\_\_

COLOR AND DESCRIPTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**FACILITY PROTOCOL AND RULES**

1. All trailers stored at MCCS Stepp Stables must have a completed STEPP STABLES TRAILER PARKING REGISTRATION FORM filed with the Stepp Stables Office.
2. Trailer parking is in the designated "Trailer Parking" area. Each parking spot is numbered and assigned by the Stepp Stables Office.
3. Trailer parking is for HORSE TRAILERS only. No other form of trailer may be stored at Stepp Stables.
4. Trailer parking is one trailer per trailer parking space.
5. Trailer parking is fee based as outlined in the Agreement for Boarding of Privately Owned Horses. Such fees will be attached to the above owner's monthly installment bill.
6. Any person(s) other than the legal owner, noted on this form, of the above described trailer MUST have written permission from the owner to access the above trailer. Stepp Stables MUST have a copy of the written permission, said person's valid driver's license, and description of their vehicle on file with the Stepp Stables Office and attached to this form.
7. At no point shall any trailer be listed for sale or viewed by any interested party while stored at Stepp Stables.
8. MCCS Stepp Stables may terminate this STEPP STABLES TRAILER PARKING REGISTRATION FORM at any time for any reason. If terminated, the above described trailer must be removed from Stepp Stables immediately.
9. All trailers stored at Stepp Stables must be in working condition and road worthy.

I UNDERSTAND THAT TRAILER PARKING AT STEPP STABLES IS IN A NON-SECURE LOT AND THAT THERE IS NO SECURITY, LIGHTS, OR FENCING. I UNDERSTAND THAT ACCESS TO THE TRAILERS MAY BE LIMITED BY WEATHER OR STABLE OPERATIONS. I HAVE READ AND UNDERSTAND THE FACILITY PROTOCOL AND RULES.

OWNER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**OFFICE USE ONLY**

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_ STALL NUMBER: \_\_\_\_\_