UNITED STATES MARINE CORPS



MARINE CORPS INSTALLATIONS WEST-MARINE CORPS BASE BOX 555010
CAMP PENDLETON, CALIFORNIA 92055-5010

1700 MCCS 01 October 25

MEMORANDUM

From: Active Duty & Unit Recreation Dept Head, Semper Fit Division,

Marine Corps Community Services, Camp Pendleton

To: Sergeant Major, Marine Corps Air Station, Camp Pendleton,

California

Subj: MINUTES OF THE MARINE CORPS AIR STATION (MCAS) SINGLE MARINE

PROGRAM COUNCIL MEETING WEDNESDAY, 01 October 2025

Ref: (a) MCO 1700.36B

(b) MCIWEST-MCB CAMPENO 5420.10

1. As provided in reference (a), the Single Marine Program (SMP) Council meeting was called to order by the MCAS SMP Council President at 1200.

2. Attendance

- a. Units with Junior Service Member Representative(s) Present
 - (1) Headquarters & Headquarter Squadron MCAS (H & HS MCAS)
 - (2) Marine Light Attack Helicopter Squadron 267 (HMLA-267)
 - (3) Marine Air Support Squadron 3 (MASS-3)
 - (4) Marine Wing Support Squadron 372 (MWSS-372)
 - (5) Marine Aviation Logistics Squadron 39 (MALS-39)
 - (6) Marine Light Attack Helicopter Squadron 367 (HMLA-367)
 - (7) Marine Light Attack Helicopter Squadron 369 (HMLA-369)
- b. Units with Senior Enlisted Adviser (SEA) Present
 - (1) (H & HS MCAS)

c. Others Present

- (1) Active Duty & Unit Rec Department Head
- (2) Recreation Center Supervisor
- (3) Single Marine Program Assistant Coordinator

Subj: MINUTES OF THE MARINE CORPS AIR STATION (MCAS) SINGLE MARINE PROGRAM COUNCIL MEETING WEDNESDAY, 01 October 2025

- (4) 22 Area Active-Duty Recreation Center (ADRC) Manager
- (5) 33 Area Active-Duty Recreation Center (ADRC) Manager
- (6) MCCS Coordinator
- (7) 24 Area Active-Duty Recreation Center (ADRC) Manager
- (8) Volunteer Coordinator
- (9) Education Center Advisor
- (10) Personal Finance Specialist
- 3. <u>Sgt Monasterio.</u> Started the meeting by introducing himself as the president and encouraging everyone to sign in. Please hand all appointment letters to Ms. Carina Ricciardi at the end of the meeting.
- 4. <u>Col Houser.</u> Thank you all for being here. Please continue to spread the word and take notes. Make sure you are speaking about SMP during formations. We just finished another operation clean sweep. Thank you all for your efforts, the area looks great.

5. Quality of Life Issues

- a. Old Issues-
- 1. Most washing machines in 2496 are broken. Col Houser addressed this issue and let the Marines know she is actively working on this issue. Addressed at meeting.
- 2. There are no fire extinguishers in any of the hallways in barracks 2496. Addressed at meeting.
- 3. There are a lot of roaches in barracks 2408. They are not sure if any tickets are in for fumigation or pest control. Addressed at meeting.
- 4. Barracks 3382- several door key malfunctions. Addressed at meeting.
 - b. New Issues-
 - 1. No new issues.

6. Guest Speakers

a. Ms. Beth Middleton. The government is still shut down which means military may not get paid during this furlough period. The Navy Relief Fund can help you. Make sure you take advantage of their program so you can pay your bills. My department does financial classes. We can come directly to you and your unit, or you can come to us. We can help with your retirement savings, car payments, and investing. We are here to help you with any financial questions or concerns you may have. Please feel free to call me to set something up. (760)829-0245.

Subj: MINUTES OF THE MARINE CORPS AIR STATION (MCAS) SINGLE MARINE PROGRAM COUNCIL MEETING WEDNESDAY, 01 October 2025

- b. Ms. Adrienne Fleming. The Base Education Center is here to assist you and your family with going to school, either while in service or when you get out. We currently do not have a budget due to the government shut down, but that does not prevent you from going to school. Our department is still up and running. You can schedule an appointment with us, and we can go over the entire process. How to pick a school and a major, how to find alternative funding options, and how to take advantage of your benefits. There are schools that give you credit for being a Marine. We also do all the education testing in our building. If you are looking to retake your ASVAB or take a language test you can schedule that with us. We can assist with scholarship applications. We have classes to help prepare you for the ASVAB. We strongly recommend our English and Math classes if you are struggling. Our four week course will go over all the basics. We have a college fair coming up on October 17th at Pacific Views Event Center. We have dozens of colleges and trades coming, this will be a great opportunity to learn about your options.
- c. Mr. Miguel Juarez. My job is to get you guys out of the barracks to try new things. I have several opportunities on and off base that are available to you all. Volunteering is so rewarding, and it's a great opportunity to meet new people and pick up new hobbies. You get an LOA for your time, sometimes food and other rewards. There is a medal for volunteering, the requirement is 36 months of volunteer service. If you are getting paid or fundraising for your unit, it does not count as volunteer work and will not count towards your medal. Email me to sign up for my distro list. I send bi-weekly emails about new opportunities.
 - d. Ms. Tonya Bryant. Discussed the upcoming events at 22 ADRC.
 - e. Mr. Chris Phillips. Discussed the upcoming events at 24 ADRC.
 - f. Mr. Mark Buehman. Discussed the upcoming events at 33 ADRC.
- g. Ms. Carina Ricciardi. We are still offering archery, stand up paddle, hiking, and mountain biking as alternative Unit Pts. Please email us at pen.oa@usmc-mccs.org if you are interested in setting something up. Our next Gravel Ride hustle will be on October 8th at 1100. Bikes are provided, just email us a head of time so we can get a headcount. Leatherneck Lanes has some fun bowling opportunities. On November 8th from 1000-1400 there is a bowling tournament to celebrate the Marine Corps 250th birthday. All levels welcomed. There is also a His & Hers league you can join. Please go to mccsCP.com to learn more.
- h. Mr. Eddie Hadley. We have free bowling on October $9^{\rm th}$ and $23^{\rm rd}$ from 1100--1300 at Leatherneck Lanes. This is open to all active duty. Shoe rental is included, no pre-registration required. October $10^{\rm th}$, we return to Universal Studios for Halloween Horror Nights. Cost is \$60 and includes transportation and admission ticket. On October $24^{\rm th}$ we are doing pumpkin archery. This is free and open to all active duty. Please look at our recreation center calendar for more events

Subj: MINUTES OF THE MARINE CORPS AIR STATION (MCAS) SINGLE MARINE PROGRAM COUNCIL MEETING WEDNESDAY, 01 October 2025

near you. We have eight centers on base that put on a variety of free events every month. There are also four camp clean ups this month if you are looking for volunteer hours. Please email pensmp@usmc-mccs.org to sign up for any of our events.

- i. Ms. Crystina Valverde. We have several volunteer opportunities coming up. The annual Pumpkin Plummet at the 13th area pool is looking for volunteers October 6-10th to help with set up. Day of volunteers are also needed from 1600-2100 on October 25th. On October 14th we are returning to Rancho Vista Senior Living. Visit retirees and have dinner with them. Last month we had 20 Marines and Sailors attend, let's try to get that much participation again. The retirees really look forward to seeing you all in your service uniform and sharing stories. PE Fitness is back, October 17th from 0700-1500 help us put on a mini PFT/CFT for kids at a local elementary school. Set up fun obstacle courses for them. Everyone will receive an LOA for their time. Please reach out to pensmp@usmc-mccs.org to sign up for any of our events.
- 7. <u>Closing Remarks</u>. Sgt Monasterio reminded everyone to sign in and hand all appointment letters to Ms. Carina Ricciardi.
- 8. The meeting adjourned at 1300. Questions can be emailed to PENSMP@usmc-mccs.org