



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS WEST-MARINE CORPS BASE
BOX 555010
CAMP PENDLETON, CALIFORNIA 92055-5010

1700
MCCS
1 Nov 23

MEMORANDUM

From: Active Duty & Unit Recreation Dept Head, Semper Fit Division,
Marine Corps Community Services, Camp Pendleton
To: Sergeant Major, Marine Corps Air Station, Camp Pendleton,
California

Subj: MINUTES OF THE MARINE CORPS AIR STATION (MCAS) SINGLE MARINE
PROGRAM COUNCIL MEETING WEDNESDAY, 1 November 2023

Ref: (a) MCO 1700.36B
(b) MCIWEST-MCB CAMPENO 5420.10

1. As provided in reference (a), the Single Marine Program (SMP)
Council meeting was called to order by the MCAS SMP Council President
at 1200.

2. Attendance

a. Units with Junior Service Member Representative(s) Present

- (1) Headquarters & Headquarters Squadron Marine Corps Air
Station Camp Pendleton (H & HS MCAS)
- (2) Marine Aircraft Group 39 Headquarters (MAG 39 HQ)
- (3) Marine Light Attack Helicopter Squadron 267 (HMLA-267)
- (4) Marine Light Attack Helicopter Squadron 367 (HMLA-367)
- (5) Marine Wing Support Squadron 372 (MWSS-372)
- (6) Marine Light Attack Helicopter Training Squadron 303
- (7) Marine Medium Tiltrotor Squadron 364 (VMM-364)
- (8) Marine Air Support Squadron 3 (MASS-3)

b. Units with Senior Enlisted Adviser (SEA) Present

- (1) H & HS MCAS
- (2) MAG 39 HQ
- (3) HMLA(T)-303

Subj: MINUTES OF THE MARINE CORPS AIR STATION (MCAS) SINGLE MARINE PROGRAM COUNCIL MEETING WEDNESDAY, 4 October 2023

(4) VMM-364

c. Others Present

- (1) Recreation Centers Supervisor
- (2) Single Marine Program Assistant Coordinator
- (3) Single Marine Program Recreation Assistant
- (4) MCCA Coordinator
- (5) 22 Area Active-Duty Recreation Center (ADRC) Manager
- (6) 24 ADRC Manager
- (7) MCAS Fitness Center Manager

3. Sgt Maj Rice welcomed those in attendance and thanked everyone for showing up. Encouraged marines to help spread the word and ask questions if they have any. New representatives, please ask questions and offer insight.

Colonel Moore introduced himself and encouraged people to ask questions. There are several projects happening on base, so please be patient. If you see any issues, please submit a maintenance ticket, or tell your command.

4. Quality of Life Issues

a. Old Issues

1. No old issues reported.

b. New Issues

1. Buildings 2408 and 2415 there is a safety and light concern. It is very dark in these areas.

5. Guest Speakers

a. Ms. Alyssa Lehman. The MCAs fitness center is hosting a fall fitness challenge. All you need to do is come and exercise at the gym. You write your name on a ticket every time you come in for a chance to win gift cards. There will be a December holiday fitness challenge as well. Please remember the gym is closed 9-10 AM daily for cleaning and is closed weekends and holidays.

b. Ms. Carina Johnson. Outdoor Adventures is looking for 5 more marines to volunteer at our veteran's day event. We are assisting Climb for Heroes with their event to hike Mt. Baldy with veterans and families. We will camp Friday to Saturday, food and equipment are provided. Please email Pen.oa@usmc-mcca.org to sign up.

Subj: MINUTES OF THE MARINE CORPS AIR STATION (MCAS) SINGLE MARINE PROGRAM COUNCIL MEETING WEDNESDAY, 4 October 2023

c. Mr. Phillips. Discussed the upcoming events at 24 ADRC.

d. Ms. Bryant. Discussed the upcoming events at 22 ADRC.

e. Mr. Hadley. Today is the last day to sign up for the Knotts Berry farm trip. Registration for the LA auto show is open. Please note the Dana West Yacht Club event in December. This is free and open for 40 marines, ages 21+. All SMP trips are open to single marines only. Please sign up for the newsletter to stay up to date on upcoming trips. For any questions or to sign up for any of our trips, please email Pensmp@usmc-mccs.org.

6. Closing Remarks. Colonel Moore discussed the pavement of the 2408 basketball court. If there are no objections, the court will be turned into a parking lot. Encouraged marines to please check out Max café and spread the word to other marines to try their food. The owner appreciates any food or beverage suggestions. Sgt Maj Rice talked about the signs that will be placed in the mini mart parking lot in the 24 area. These signs will say 15 minute parking only, and is intended to stop people from the barracks parking there. Tickets will be issued if people illegally park in red zones or 15 minute parking spots. Cpl Deandrroman thanked everyone for attending and reminded everyone to sign in on the sheets in the back of the room and to turn in appointment letters.

7. The meeting adjourned at 1300. Questions can be emailed to PENSMP@usmc-mccs.org