



**UNITED STATES MARINE CORPS**  
MARINE CORPS INSTALLATIONS WEST-MARINE CORPS BASE  
BOX 555010  
CAMP PENDLETON, CALIFORNIA 92055-5010

1700  
MCCS  
11 July 24

MEMORANDUM

From: Active Duty & Unit Recreation Dept Head, Semper Fit Division,  
Marine Corps Community Services, Camp Pendleton

To: Sergeant Major, Marine Corps Installations West, Marine Corps  
Base, Camp Pendleton, California

Subj: MINUTES OF THE SINGLE MARINE PROGRAM COUNCIL MEETING THURSDAY,  
11 July 2024

Ref: (a) MCO 1700.36B  
(b) MCIWEST-MCB CAMPENO 5420.10

1. As provided in reference (a), the Single Marine Program (SMP)  
Council meeting was called to order by the SMP Council Vice President  
at 0900.

2. Attendance

a. Units with Junior Service Member Representative(s) Present

- (1) 11th Marine Regiment
- (2) 3rd Assault Amphibian Battalion
- (3) 2nd Battalion, 4th Marines
- (4) 13th Marine Expeditionary Unit
- (5) 1st Marine Regiment
- (6) Marine Wing Support Squadron 372
- (7) Wounded Warrior Battalion West
- (8) Headquarters and Support Battalion
- (9) Deployment Processing Command/ Reserve Support Unit West
- (10) School of Infantry, West Advanced Infantry Training  
Battalion
- (11) 1st Light Armored Reconnaissance Battalion
- (12) 1st Maintenance Battalion

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(13) 1st Distribution Support Battalion

(14) Combat Logistics Battalion 13

(15) 1st Marine Expeditionary Force Support Battalion

(16) 1st Intelligence Battalion

b. Units with Senior Enlisted Adviser(s) Present

c. Others Present

(1) Active Duty & Unit Rec. Department Head

(2) Single Marine Program Assistant Coordinator

(3) Recreation Center Supervisor

(4) 21, 24, 33, 41, 53 and 62 Area Active Duty  
Recreation Center Managers

(5) Bachelor Housing Manager

(6) Volunteer Coordinator

(7) MCCS Coordinator

(8) SOI-W Resilience Specialist

(9) Recreation Center Supervisor

(10) Resilience & Wellness Specialist

3. Cpl Vigil. Introduced himself as the Vice President and started the meeting.

4. Quality of Life Issues

a. Old Issues

1. No old issues to report.

b. New Issues

1. No new issues to report.

5. Guest Speakers

a. Mr. Rumbaua. MEF wants to get involved with the barracks. BEQ SOP will be created on "how to live in the barracks". It will only require those who fall under MEF to follow it. There is no BEQ manager course for July. Base is at 63% occupancy. Civilians will now be hired as barracks managers to ensure accountability. Please see the new QR max code. This allows you to submit maintenance

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requests yourself. In June, crime rates went down 50%.

b. Mr. Miguel Juarez. Always looking for opportunities on and off base for volunteering. Can find something based off your interests. Rodeos, music festivals, comic con, forestry service are just a few cool volunteer opportunities. There is a distribution list that provides volunteer updates, twice a month you will receive new opportunities available. The presidential award for volunteering is where you receive a signed LOA from the president.

c. Ms. Jodessa Braga. New Resilience and Wellness Specialist. The goal is to improve mental health and enhance mission readiness for Marines and their families. Her office is in the 22 area. Briefs and classes are available for individuals or units. She provides several tools for mental, social, and spiritual health by taking on a holistic approach. If you are someone in need of these services, please reach out. We are here to help and support one another.

d. Ms. Carina Johnson. Outdoor Adventures (OA) offers events such as mountain bike rides, hikes, surf lessons, archery and more. Must reserve at least 2 weeks in advance. The more notice the better availability. All OA events are for active duty only. Gravel Ride Hustle is every Wednesday at 0600 behind the 22 Area Barracks. Starting 07 June, every Friday we have free surf lessons from 1100 to 1400. Please email Pen. oa@usmc-mccs.org to sign up. The Race office has a couple of races coming up this summer. The Oscar Mike Hill Challenge is 20 July at 0830. At 7<sup>th</sup> ESB Hill, main side 14 area.

e. Ms. Crystina Valverde. Deep Sea fishing is scheduled for 26 July, we still have availability. Cost is \$55 which includes 5 hours of deep sea fishing, price does not include rod rental or license. You can purchase everything day of on the boat. Everything is cash only. The 4<sup>th</sup> annual auto show is returning 9 August, with a new motorcycle category. Located at the 22 area parade deck. Call (760) 763-3214 to register. Day of registration also available. We are looking for volunteers for our Senior Pacific Living retiree visit. Service uniform is required, show up and have dinner with retired veterans. Please email Pensmp@usmc-mccs.org to sign up or learn more.

6. Closing Remarks. Cpl Vigil thanked everyone for attending and reminded everyone to sign in on the sheets in the back of the room. Area breakout meetings will be held with your area recreation center managers after the meeting.

7. The meeting adjourned at 1000. Questions can be emailed to PENSMP@usmc-mccs.org