



**UNITED STATES MARINE CORPS**  
MARINE CORPS INSTALLATIONS WEST-MARINE CORPS BASE  
BOX 555010  
CAMP PENDLETON, CALIFORNIA 92055-5010

1700  
MCCS  
10 July 25

MEMORANDUM

From: Active Duty & Unit Recreation Dept Head, Semper Fit Division,  
Marine Corps Community Services, Camp Pendleton  
To: Sergeant Major, Marine Corps Installations West, Marine Corps  
Base, Camp Pendleton, California  
Subj: MINUTES OF THE SINGLE MARINE PROGRAM COUNCIL MEETING THURSDAY,  
10 July 2025  
Ref: (a) MCO 1700.36B  
(b) MCIWEST-MCB CAMPENO 5420.10

1. As provided in reference (a), the Single Marine Program (SMP) Council meeting was called to order by the SMP President. The SMP meeting is now offered virtually and is currently live for all those unable to attend.

2. Attendance

a. Units with Junior Service Member Representative(s) Present

- (1) Wounded Warrior Battalion
- (2) Fire Support Battalion
- (3) 2nd Battalion, 4th Marines
- (4) 1st Combat Readiness Regiment
- (5) Headquarters and Support Battalion
- (6) Deployment Processing Command/ Reserve Support Unit West
- (7) 1st Battalion, 11th Marines
- (8) Assault Amphibian School Battalion
- (9) 1st Marine Division Headquarters Battalion
- (10) 1st Marine Regiment
- (11) Combat Logistics Regiment 1
- (12) Combat Logistics Battalion 1

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- (13) 11th Marine Expeditionary Unit
- (14) 2nd Battalion, 11th Marines
- (15) Marine Corps Tactical Systems Support Activity
- (16) 9th Communications Battalion
- (17) 1st Intelligence Battalion
- (18) 11th Marine Regiment
- (19) 1st Maintenance Battalion
- (20) 7th Engineer Support Battalion

b. Units with Senior Enlisted Adviser(s) Present

- (1) Headquarters and Support Battalion

c. Others Present

- (1) Active Duty & Unit Rec Department Head
- (2) Single Marine Program Assistant Coordinator
- (3) Recreation Center Supervisor
- (4) 21, 22, 24, 33, 41, 43, 53 and 62 Area Active Duty  
Recreation Center Managers
- (5) Bachelor Housing Manager
- (6) Fitness Center Supervisor
- (7) MCCS Coordinator
- (8) Volunteer Coordinator
- (9) Sports Specialist Lead
- (10) Youth Sports Manager
- (11) Recreation Assistant
- (12) Big Brother Big Sisters of San Diego County
- (13) Finance Specialist

3. Cpl Ethan Heagle. Started the meeting by encouraging everyone to sign in and hand in appointment letters to Carina Ricciardi at the end of the meeting.

4. SgtMaj Cook. Thank you all for showing up today and participating

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in the conversation. We have so many beautiful places on this base, and the Single Marine Program does a great job of showing us all these places, just like the golf course. That you all for volunteering for the leadership role as an SMP rep. I am not seeing many senior leaders here, when you all go back and brief your command on what you learned here today, I need you all to make sure you are holding your senior enlisted accountable and reminding them to show up once a quarter. Please stress the importance of them being here. Every time you all give me new information or issues, I go back and research them and try to do my best to make it all happen. The money for the barracks is coming, please keep pushing the importance of operation clean sweep. A third clean sweep is coming soon.

#### 5. Quality of Life Issues

##### a. Old Issues

1. 43 area 24-hour PX. Can we get more necessities such as toilet paper and deodorant?

2. 13 area barracks. Our pool tables are very outdated, is there a contract with the barracks to get new ones? **Addressed at Meeting.** All recreational items are supplied by base property. Your supply officer will have an account and will have to sign for the equipment.

##### b. New Issues

1. Workers smoking directly outside 14 area chow hall. Can we get more no smoking signs put up?

2. A lot of washing machines in 43 area are broken.

3. Old vending machines in 43 area that do not work. We have been trying to figure out a point of contact to get these replaced. **Addressed at Meeting.** A point of contact was given out.

4. In 43 area many people are parking illegally. Can we get cars towed? **Addressed at Meeting.** We are working on these issues. Call PMO and send them a picture of the location, and they will send someone out to address it. Maybe get the unit to stencil "No Parking" on the curb if it is not already on there.

#### 6. Guest Speakers

a. Mr. Michael Rumbaua. My department provides oversight in the barracks. We have inspection teams and instructors and have recently replaced BEQ managers with civilian contractors. We will be seeing new furniture coming in soon, and some barracks have already received them. There will be metal bunk beds, cabinets, and drawers. We also have new mattresses coming. They should be replaced every five years. 22 Area BEQs will be receiving new mattresses in August. No BEQ manager course for July. Base occupancy is currently at 74%. More rooms are being shut down for maintenance. There should be no more

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NCOs in your barracks. The remainder of them have been contacted and asked to move out. The master keys in the barracks are supposed to be a controlled and secured item. We have seen BEQ managers and OOD create copies or use keys when not appropriate. You should never hand over the key to a Marine, you need to escort them to their room if they need it.

b. MGySgt Michael Murphy. I am here to spread the word on LAT move opportunities. MCCA does have an MOS, 4133, and our mission is to support the MEF in deployed environments. The ISO containers or "PX" on wheels is what we provide. We help with retail, club system, Semper Fit, and other divisions and departments. If you feel like your MOS has no tangible skills, or you aren't promoting fast enough, this would be a great opportunity for you. You will learn business management which translates to most jobs in the civilian world. You must be a senior Cpl or junior Sgt to get approved. We are fast moving for promotions. ASVAB needs to be a GT of 110, or a 105 with a CL or EL of 105. First class CFT and PFT to get into the LAT move. Once you are in you do not need to be first class. Obligated service of 48 months. Must be worldwide deployable. Reach out to your career counselors if you are interested.

c. Mr. Julian Roldan. Big Brothers and Big Sisters is a nonprofit in San Diego, and we are looking for mentors to help with our 6-18 year olds, who are specifically military children. We have children in single family households, whose parent might be deployed. As a big you will hang out with or "mentor" a child once a month. This program is a great opportunity to gain volunteer hours and to help military families in your community.

d. Mr. Miguel Juarez. We have a volunteer opportunity we are currently taking sign ups for. On the 26<sup>th</sup> and 27<sup>th</sup> of July, we are going out to one of the orchards in Fallbrook to pick oranges. You can take home a bucket when you are done. The Fallbrook Food pantry will pick up the oranges you pick for their food drive. This is a great way to give back to the community who are facing food insecurity. This event is open to active duty only. There is an abundance of volunteer opportunities here in Southern California. We can find something that interests you or pertains to your hobbies or goals. Volunteering is a great way to support the community, but it also enhances your mental, physical, and social well-being. Volunteering benefits Marines and Sailors by providing them with rewarding experiences, helping them to develop healthy habits. If you see someone sitting in their barracks on the weekend with nothing to do, encourage them to get out and try new things. If you email me at miguel.juarez@usmc-mcca.org, I can get you on our distro list and help you find things to do. You can also receive a medal for volunteering. You must volunteer consistently for a 36-month period to be eligible to receive the award.

e. Dr. Kerri Latimore. All our fitness centers now have unmanned access. It is available to all base patrons over the age of 18. You must register at each facility and can register at all 12 if you would like. A costly issue we have been facing is people breaking into the

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sauna control panels. It takes roughly \$2,000 to fix it. That takes money out of our budget so that we can buy you all new equipment. Our average for unmanned is about 5,000 patrons. We have some renovations coming up. The racquetball courts in Paige Fieldhouse are coming down. One room will be turned into a recovery room, and the other will be turned into a family fitness area. It is a space that allows parents to oversee their child while they work out. They are responsible for watching their child, it is not a daycare service. A separate area will be set up to keep children away from the equipment. In 53 area we are converting the basketball court into a strength and conditioning area. The small weight room will be converted into a new classroom for our human performance team. We will be increasing our staff. Eventually Semper Fit will hire new athletic trainers, and more nutritionists, strength and conditioning coaches, and other health and wellness professionals. We received money this year to replace some cardio equipment which some facilities have received. We are expecting another \$300,000 for new equipment. In September all our basketball courts will be resurfaced. 62, 21, and Paige fieldhouse will also have pickleball lines painted on the courts. Our facilities also have Grab N Go bags you can check out for 24 hours. These bags contain sports equipment, tug-o-war ropes, and other fitness equipment.

f. Ms. Theresa Flores. Updates on commanding general's cup. In Division I, 1<sup>st</sup> maintenance Bn is in 1<sup>st</sup> place, but 1<sup>st</sup> CRR is trailing close behind. Division II, 1<sup>st</sup> LAR and 1<sup>st</sup> Med are battling, with 1<sup>st</sup> Lar only leading with 5 points. Division III, CLR-1, is in 1<sup>st</sup> place. Our next CG cup is this Friday at Lake O'Neill. The challenge is horseshoe, and we will be providing chow. 6x6 Volleyball tournament will be July 23<sup>rd</sup>, and the big surf contest will be on July 30<sup>th</sup>. September 3<sup>rd</sup>, Fling Golf Tournament right here at Marine Memorial Golf Course. Our Flag Football League is open to all authorized base patrons, and costs \$320 per team. This 8 week league begins August 19<sup>th</sup>. Games start at 1700. We are currently seeking a male and female Camp Pendleton Athlete of the year, you can apply if you or someone you know qualifies.

g. Ms. Sarah Adams. We have a few leagues getting ready to kick off. Boys and girls baseball, and softball just for females. We are looking for volunteers to help us coach. It's a great opportunity to get volunteer hours and LOA's. We are doing flag football and cheerleading in the fall, please reach out if you are interested in volunteering with us.

h. Ms. Carina Ricciardi. We have surfing lessons at Del Mar beach 11 and 25 July from 1100-1400. This event is free and open to all active duty, please email [pen.oa@usmc-mccs.org](mailto:pen.oa@usmc-mccs.org) to sign up. We provide all equipment and chow. There is limited availability, and spots fill up fast. We are still offering archery, surf, stand up paddle, hiking, and mountain biking as alternative Unit PT's. Please email us if you are interested in setting something up.

i. Mr. Eddie Hadley. The 17<sup>th</sup> and 31<sup>st</sup> of July we are offering free bowling to all active duty from 1100-1300 at Leatherneck Lanes.

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Shoe rental included. No pre-registration required. On 18 July we have a deep sea fishing trip. The charter is at the Oceanside Harbor. The cost is \$55 which includes 5 hours of deep sea fishing. Fishing licenses and rods are not included but can be purchased at the harbor beforehand. On 15<sup>th</sup> August, we have kayaking and snorkeling in La Jolla cove. This two hour tour will take you out into the caves of La Jolla. The cost is \$50 and transportation is included. Open to single or unaccompanied active duty only. Please make sure you also check our recreation center calendar in the newsletter. We have eight recreation centers on base that put on several events every month.

j. Ms. Crystina Valverde. On the 20<sup>th</sup> of August we are doing a commissary tour. Management there will take you around, show you where healthy options are, and then you will come back to the 21 ADRC and meal prep. This meal will be barracks friendly. This is a free event, please email pensmp@usmc-mccs.org to sign up. You are more than welcome to use the kitchens and grills at the rec centers on base to meal prep if we don't have an event going on. Please check out everything the golf course has to offer. The restaurant is delicious, and the prices are affordable.

7. SgtMaj Cook. A few things to pass. As for uber drivers, the trusted traveler policy is in place. Only credential uber drivers can access base, meaning they have base access themselves. They will be turned away if they do not have an ID card. We are working with uber to only ping drivers in the area who have base access. Operation Iron Clad is now in place. Please make sure you uphold the standards. These policies are for civilians and dependents as well, so make sure your family are following the rules and wearing appropriate attire.

8. Closing Remarks. Cpl Heagle thanked everyone for attending and reminded everyone to sign in on the sheets in the back of the room and send in appointment letters to Carina Ricciardi. Area breakout meetings will be held with your area recreation center managers after the meeting. Our Instagram is cpactivedutyrec. Our Facebook is MCCS Camp Pendleton-Active Duty Rec.

9. Meeting adjourned at 1030. Questions can be emailed to  
PENSMP@usmc-mccs.org.