



**UNITED STATES MARINE CORPS**  
MARINE CORPS INSTALLATIONS WEST-MARINE CORPS BASE  
BOX 555010  
CAMP PENDLETON, CALIFORNIA 92055-5010

1700  
MCCS  
02 October 24

MEMORANDUM

From: Active Duty & Unit Recreation Dept Head, Semper Fit Division,  
Marine Corps Community Services, Camp Pendleton  
To: Sergeant Major, Marine Corps Air Station, Camp Pendleton,  
California

Subj: MINUTES OF THE MARINE CORPS AIR STATION (MCAS) SINGLE MARINE  
PROGRAM COUNCIL MEETING WEDNESDAY, 02 October 2024

Ref: (a) MCO 1700.36B  
(b) MCIWEST-MCB CAMPENO 5420.10

1. As provided in reference (a), the Single Marine Program (SMP) Council meeting was called to order by the MCAS SMP Council President at 1200.

2. Attendance

a. Units with Junior Service Member Representative(s) Present

- (1) Headquarters & Headquarters Squadron Marine Corps Air Station Camp Pendleton (H & HS MCAS)
- (2) Marine Light Attack Helicopter Squadron 369 (HMLA-369)
- (3) Marine Light Attack Helicopter Training Squadron 303
- (4) Marine Medium Tiltrotor Squadron 364 (VMM-364)
- (5) Marine Light Attack Helicopter Squadron 169 (HMLA-169)
- (6) Marine Wing Support Squadron 372 (MWSS-372)
- (7) Marine Aircraft Group 39 Headquarters (MAG-39 HQ)
- (8) 1st Light Armored Reconnaissance Battalion (1st LAR)

b. Units with Senior Enlisted Adviser (SEA) Present

- (1) H & HS MCAS
- (2) VMM-364
- (3) HMLA 169
- (4) MWSS 372

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c. Others Present

- (1) Recreation Center Supervisor
- (2) Single Marine Program Assistant Coordinator
- (3) Finance Specialist
- (4) Drug Demand Reduction Coordinator
- (5) 22 Area Active-Duty Recreation Center (ADRC) Manager
- (6) 24 Area Active-Duty Recreation Center (ADRC) Manager
- (7) MCAS Fitness Manager

3. Cpl Fenwick Started the meeting by introducing herself as the president and encouraging everyone to sign in.

4. SgtMaj Smith-Leavy Introduced herself as the new SgtMaj of MCAS. SgtMaj emphasized the importance of the SMP program, and how it improves the quality of life of Marines and Sailors. Please continue to spread the word, take notes, and let us know if there are any issues or recommendations.

5. Col Houser Will be walking around with SgtMaj Smith-Leavy to ensure QOL standards are being met. There are a lot of improvements underway. We are maximizing living conditions in the 24 area. We want to set up quarterly town halls, so we can hear directly from you, and update you all on any changes. Feedback is so important; we want to know what we can improve on.

6. SgtMaj Catching Just a reminder for barracks 2496, please remove the window AC units that stick out of the windows, they are not allowed. Only floor units are allowed.

7. Quality of Life Issues

a. Old Issues

1. No Old Issues.

b. New Issues

1. No New Issues

8. Guest Speakers

a. Mr. Thomas Nadeau. The body is a complex piece of machinery. We need to take care of it. I am your gateway to helping yourself. I can educate you and guide you towards programs and classes we offer. There are plenty of health and wellness classes you can take at Paige Fieldhouse, such as nutrition 101 and BCP classes. There are also HIIT classes available, levels 1 and 2. The MCAS gym is now 24/7, you

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must register to access the gym after hours. Must follow all rules. There is a buddy system.

b. Ms. Tonya Bryant. Discussed the upcoming events at 22 ADRC.

c. Mr. Chris Phillips. Discussed the upcoming events at 24 ADRC.

d. Ms. Gail Johnson. Red Ribbon week is this month, it's an annual celebration to bring awareness to drugs in communities, schools, and the workplace. Our department educates people on leading healthy, drug-free lifestyles. There is a car show October 24<sup>th</sup> at the Pendleton Theater. There will be classic cars, food trucks, and information booths. There will be a film playing about drug-free awareness. Please contact Miguel Juarez to volunteer for this event. LOA will be provided. There is also a DEA take back happening October 26<sup>th</sup>. We will take any kind of medications you need to dispose of. You also get a voucher for coming out and participating.

e. Ms. Beth Middleton. Scams are our topic this month. People are getting scammed left and right, especially with bitcoin and cryptocurrency. Please be aware of these scams and come to us if you need help investing. We offer many different financial classes. We can meet one on one, or full unit courses.

f. Ms. Carina Johnson. Outdoor Adventures (OA) offers events such as mountain bike rides, hikes, surf lessons, archery and more. Must reserve at least 2 weeks in advance. The more notice the better availability. All OA events are for active duty only. Gravel Ride Hustle time has changed, it is now every Wednesday at 1100 behind the 22 Area Barracks. The annual Climb for Heroes event is back, and we need 12-14 volunteers to help us put on this event! The Heroes Project is an organization that helps rehabilitate injured vets through physical and mental challenges. We will get to summit Mt. Baldy and spend time with veterans during this hike challenge. Please email Pen.oa@usmc-mccs.org to sign up.

g. Mr. Eddie Hadley. Three camp clean ups are happening this month, please check the newsletter for dates and locations. We have three volunteer opportunities at REINS Therapeutic Riding Program in Fallbrook. Spend time with horses and help them get ready for their hoedown event. The volunteer dates are 05, 09, and 13 October. The annual pumpkin plummet is back! Saturday, 19 October volunteers are needed from 1600-2100. We have our Universal Halloween Horror nights 18 October. We have 15 spots left. Cost is \$65 which includes transportation and admission. 01 November we are going to Knotts Berry Farm, cost is \$40 per person. 13 August, we need volunteers for our Pacifica Senior Living visit in Vista. Have dinner with retirees, LOA provided for every volunteer event we offer. For all trip and volunteer sign ups please email Pensmp@usmc-mccs.org.

9. Closing Remarks. Cpl Fenwick thanked everyone for attending and reminded everyone to sign in on the sheets in the back of the room and to turn in appointment letters. She encouraged marines to spread the word so we can keep hosting trips and events.

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10. The meeting adjourned at 1300. Questions can be emailed to  
PENSMP@usmc-mccs.org